



Billing Code: 5001-06

DEPARTMENT OF DEFENSE

Office of the Secretary

[Docket ID: DoD-2013-OS-0172]

Privacy Act of 1974; System of Records

**AGENCY:** Defense Finance and Accounting Service, DoD.

**ACTION:** Notice to amend a System of Records.

**SUMMARY:** The Defense Finance and Accounting Service proposes to alter a system of records, T7040, Work Year and Personnel Cost Reporting, in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended. The system will be the financial system of record and the single source for consolidated financial information for the Navy civilian employees. It will support the core financial requirements for the Work Year and Personnel Cost Reporting.

**DATES:** This proposed action will be effective on **[INSERT DATE 31 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**

unless comments are received which result in a contrary determination. Comments will be accepted on or before **[INSERT DATE 30 DAYS FROM DATE PUBLISHED IN THE FEDERAL REGISTER]**.

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the following methods:

\* Federal Rulemaking Portal: <http://www.regulations.gov>.

Follow the instructions for submitting comments.

\* Mail: Federal Docket Management System Office, 4800 Mark Center Drive, East Tower, 2<sup>nd</sup> Floor, Suite 02G09, Alexandria, VA 22350-3100.

Instructions: All submissions received must include the agency name and docket number for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:** Mr. Gregory Outlaw, (317) 212-4591.

**SUPPLEMENTARY INFORMATION:** The Defense Finance and Accounting Service systems of records notices subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address in **FOR FURTHER INFORMATION CONTACT** or from the Defense Privacy and Civil Liberties Office website at <http://dpclo.defense.gov/privacy/SORNS/component/dfas/index.html>

The proposed amendment is not within the purview of subsection (r) of the Privacy Act of 1974 (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: July 31, 2013.

Aaron Siegel,

Alternate OSD Federal Register Liaison Officer, Department of  
Defense.

T7040

System name:

Work Year and Personnel Cost Reporting (December 17, 2007, 72  
FR 71380).

Changes:

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System location:

Delete entry and replace with "Defense Finance and Accounting  
Service-Cleveland, Information and Technology, Payroll  
Services, 1240 E. 9th Street, Cleveland, OH 44199-8002."

\* \* \* \* \*

Storage:

Delete entry and replace with "Electronic storage media."

Retrievability:

Delete entry and replace with "Individuals name, SSN, pay period, organization and/or location."

Safeguards:

Delete entry and replace with "Access to records is limited to individuals who are properly screened and cleared on a need-to-know basis in the performance of their duties.

Passwords and user identifications are used to control access to the system data, and procedures are in place to deter browsing and unauthorized access."

Retention and Disposal:

Delete entry and replace with "Records are retained for two years then destroyed."

System Manager(s) and Address:

Delete entry and replace with "Defense Finance and Accounting Service-Cleveland, System Manager, Information and Technology, Payroll Services, 1240 E. 9th Street, Cleveland, OH 44199-8002."

Notification procedure:

Delete entry and replace with "Individuals seeking to determine whether information about themselves is contained in this record system should address written inquiries to the Defense Finance and Accounting Service, Freedom of Information/Privacy Act Program Manager, Corporate Communications, DFAS-ZCF/IN, 8899 E. 56th Street, Indianapolis, IN 46249-0150.

Requests should contain individual's full name, SSN for verification, current address, and provide a reasonable description of what they are seeking."

Record access procedures:

Delete entry and replace with "Individuals seeking access to information about themselves contained in this record system should address written inquiries to Defense Finance and Accounting Service, Freedom of Information/Privacy Act Program Manager, Corporate Communications, DFAS-ZCF/IN, 8899 E. 56th Street, Indianapolis, IN 46249-0150.

Request should contain individual's full name, SSN for verification, current address, and telephone number."

Contesting record procedures:

Delete entry and replace with "The Defense Finance and Accounting Service (DFAS) rules for accessing records, for contesting contents and appealing initial agency determinations are published in Defense Finance and Accounting Service Regulation 5400.11-R, 32 CFR 324; or may be obtained from the Defense Finance and Accounting Service, Freedom of Information/Privacy Act Program Manager, Corporate Communications, DFAS-ZCF/IN, 8899 E. 56th Street, Indianapolis, IN 46249-0150."

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